

Vancouver Island University
Masters Student Regalia Rental Form
June 4 & 5, 2012 Convocation Ceremony

Deadline to order regalia **Wednesday, March 14, 2012**

Orders can be processed by mail, at the Bookstore, by email to bookstore@viu.ca or by fax 740-6460

LATE ORDERS WILL NOT BE ACCEPTED

Name:		Student #	
Address:			
Email:			
Phone:		Height (<u>with</u> shoes):	

DEGREE

- Masters of Business Administration
 Masters of Education in Educational Leadership

RENTAL COST:

Please note that all students must wear the gown, the hood, and the hat to the ceremony.

Gown Rental	Yes	No	\$ 14.99
Hood Rental	Yes	No	\$ 9.99
Hat and Tassel Purchase	Yes	No	\$ 8.99
	Subtotal		
	GST (5%)		
	PST (7%)		
	Subtotal		
	Deposit		\$50.00
	Total		_____

**** Do you require full fit (x-large fit)** yes _____

Payment by: VISA ; M/C ; AMEX ; Debit ; Check ; Cash ; Cashier: _____

VISA, M/C or AMEX: _____	Expiry: _____
Security # on back of card: _____	
Name on Card: _____	Daytime Phone: _____

Please Note:

- Regalia pick up is available starting **Thursday, May 31, 2012** at the Bookstore during regular hours.
- Return regalia after the ceremony at The Port Theatre or **Thursday, June 7, 2012**, at the Bookstore.
- Deposit will be refunded on return of gowns and hoods in good condition.
- No refund of rental fees on unclaimed rentals.
- \$5 per day late fee on unreturned regalia will be charged after **Thursday, June 7, 2012**.

Regalia Picked up _____
Signature

Regalia Returned _____
Signature